Dear Sally,
As a valued employee, COMPANY is pleased to present you with your personalized Total Compensation Statement. While cash compensation is the largest portion of your total compensation, a significant portion is provided through indirect pay for health insurance, retirement and other benefits.

We prepared this statement to help you to better understand the true value of your compensation. If you have any questions, please contact Contact Name at PHONENUMBER.

Sincerely,
YOUR NAME
YOUR TITLE

## 2019 Total Compensation Statement Sally V. Smithson

|  | Your <br> Contribution | Our <br> Contribution |
| :--- | ---: | ---: |
| Cash Compensation |  | 75,000 |
| Base Salary |  | $\$ 82,000$ |
| TOTAL COMPENSATION VALUE | 3,000 | 8,000 |
| Health \& Welfare | 600 | 1,200 |
| Medical Plan | 200 | 800 |
| Dental Plan | $\$ 3,800$ | $\$ 10,000$ |
| Vision Plan | 200 | 800 |
| Total Health and Welfare Benefits | $\$ 200$ | $\$ 800$ |
| Retirement |  |  |
| $401(k)$ | 0 | 1,000 |
| Total Retirement Benefits | 2,869 | 2,869 |
| Income Protection | $\$ 3,244$ | $\$ 3,893$ |
| Life Insurance |  | $\mathbf{\$ 9 6 , 6 9 3}$ |
| Disability |  | 24 |
| Social Security and Medicare |  |  |
| Total Income Protection |  |  |
| Total Compensation Value |  |  |

We recognize the importance of work-life balance and you have the following time off benefits:

- 24 Days of paid time off (Cash value $\$ 9,600$ )
- 10 Days of Holiday (Cash value $\$ 4,000$ )


Total may not be $100 \%$ due to rounding.

Describe any special benefit or bonus. This section is often used to describe a new benefit, a special benefit for company employees, or a company-wide award.

Subtitle For Employee Specific Contribution You received an Employee Service Bonus of \$200. Based an your service you also received a bonus award of company stock valued on 8/16/2019 at $\$ 100$.

You may also take advantage of Company-sponsored programs including:

- Employee Assistance Program
- Flexible Spending Account
- Tuition Reimbursement
- Credit Union
- Flexible Schedules

